

## BOARD OF TRUSTEE MINUTES - REGULAR SESSION – February 24, 2020

The Board of Trustees met in regular session on February 24, 2020, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:30 pm and on roll call the following members were present: Lesley Forbush, Mike Rozga, Adam Voigts and Jim McClymond. Absent: None.

The October 2019 Treasurer's Report was moved to the consent agenda. The consent agenda consisting of the following was approved on a motion by Forbush and seconded by Voigts. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for February 18 and 24, 2020.

Minutes from February 12, 2020.

Treasurer's Report for October 2019.

Electric Utility Action Items – Resolution 2020-07 in support of the Grow Solar Program was introduced on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, reported on the Electric Utility Informational Items which included tree trimming and a small outage near Simpson College on February 23.

Communications Utility Informational Items – Kurt Ripperger, Telecommunications Superintendent, updated the Board on the Communications Utility Informational Items which included working on the MCG conversion.

### Combined Electric, Water and Communications Utilities Action Items

This being the time and place fixed for a public hearing on the matter of the Fiscal Year 21 budget, the Chairperson called for any oral comments to the approval of the budget. Margaret Vernon asked when the budget discussions were held and if they included supporting renewable energy. McClymond would like to see more money put towards residential renewable energy credits. Voigts suggested studying the program more and amending the budget as necessary throughout the year. Rozga would like to target \$25,000 towards the program. Chris Des Planques talked about the program, how to fund it, doing amendments to the budget and speaking with IAMU about the program.

Kelly Shaw, 101 Phillip Place, had a question about the ending fund balance and major projects. Chris Des Planques provided a recap of the projects and the Board explained the fund balances.

No other oral comments were offered, and the Deputy City Clerk reported that no written objections had been filed.

McClymond moved and Forbush seconded Resolution 2020-08 approving the Fiscal Year 21 budget. On roll call the vote was, AYES: Forbush, Voigts, McClymond and Rozga. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Chris Des Planques, General Manager, led a discussion regarding partial payment application. He laid out how partial payments could be applied when telecommunication is billed with the other utilities and when the LIHEAP period is in affect. Board direction is to bring a revised resolution to the next meeting.

Resolution 2020-09 approving ACH agreements with TruBank was introduced on a motion by Voigts and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Chris Des Planques led a discussion about the usage of City of Indianola policies absent of an IMU policy. Rozga noted the City policy is well-thought-out. The Board would like to see the IMU policies updated;

Chris Longer, Head of Finance and HR, said the policies are in the process of being updated. The Board is okay with using City policies in the meantime.

Voigts moved and Forbush seconded Resolution 2020-10 approving the terms of the leave donation policy. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Resolution 2020-11 affirming named depositories was approved on a motion by Voigts and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Deputy City Clerk, Jackie Raffety, reported that the investment policy will be brought forward to the next Board meeting for approval. Voigts asked if the investment committee was part of the policy and Rozga directed the deputy clerk to provide the Board with current information about the committee.

Dianna Lane, Utility Services Supervisor, updated the Board on the conversion to eLation. The scheduled date to go live is May 4. The Board directed staff to come up with a communications plan and provide it to the Board.

#### Other Business

At 6:29 pm a motion was made by Forbush and seconded by Voigts to enter into closed session pursuant to Iowa Code section 20.17(3) to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.2(1) Code of Iowa. On roll call the vote was, AYES: Voigts, Forbush, McClymond and Rozga. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

It was moved by Forbush and seconded by Voigts to come out of closed session at 6:38 pm. On roll call the vote was, AYES: Voigts, McClymond, Forbush and Rozga. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

No action was taken on matters discussed in closed session.

Meeting adjourned at 6:39 pm on a motion by Forbush and seconded by Voigts.

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Mike Rozga, Chairperson

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Jackie Raffety, Deputy City Clerk