

Indianola Public Library
Board of Trustee Meeting Minutes
July 2, 2019

Present: Library Director Michele Patrick, Betsy Freese, Jim Lee, Colleen Willmott, Cyd Dyer, Pat Hicks and Andy Brittingham.

Absent: Tom Smith

The meeting was called to order by President Jim Lee at 5:30 p.m. Pat Hicks moved to approve the minutes of the June 4, 2019 meeting (with one typographical error corrected), Cyd Dyer seconded the motion and it was approved.

Trustee Orientation: Michele Patrick led an informative discussion of the State Library of Iowa's Enrich Iowa program. Of particular interest was the "Open Access" program, and the challenge faced by smaller cities in Warren County. Discussion included how the IPL currently provides services to residents of these cities, and how the IPL might serve them in the future.

Financial Report:

Approve Monthly Claims: Motion by Pat Hicks and seconded by Colleen Willmott to approve the monthly claims. Motion approved. It was noted a significant portion of the monthly claims was for the new SirsiDynix integrated library service.

Review of Expenditures and Revenue: At the conclusion of the 2018-19 fiscal year the IPL realized considerable savings, largely due to decreased health insurance costs. These funds will be retained in the IPL cash reserves.

Review of Enrich Iowa Funds: A detailed report on how Enrich Iowa Funds were utilized was presented by Michelle Patrick.

Director's Report: The IPL has a full slate of events planned during RAGBRAI's stop in Indianola. These include lawn games, pickle ball, and bingo.

Michelle Patrick describes a number efforts currently underway to improve the exterior appearance of the library.

Michelle Patrick will be on vacation from July 5th until July 12th, Alison Brown will serve as the designated supervisor during this time.

June 2019 and 2018/19 fiscal year circulation statistics were reviewed.

Old Business: The City and IPL continue to work with the estate of Mary Hickman with respect to her generous donation to the IPL.

New Business: The current policy regarding Library Services with Cities and Fees for Non-Residents Cards was reviewed, discussed, and approved. Cyd Dyer moved for approval; Pat Hicks seconded the motion.

A new policy regarding Service Animals was reviewed, discussed, and approved. Betsy Freese moved for approval; Pat Hicks seconded the motion.

A quote (bid) received for painting of the IPL interior was reviewed and discussed. The quote enumerated the estimated cost of removing existing wallpaper, and preparing the surface for painting. After discussion, a motion was made (Betsy Freese), seconded (Cyd Dyer) and approved to accept this bid.

Election of Officers for 2019/2020 year. The slate presented was: Jim Lee (President), Betsy Freese (Vice-President), Andy Brittingham (Secretary) and Colleen Willmott (Friends Representative). Pat Hicks moved the slate be approved, Cyd Dyer seconded the motion, and it was unanimously approved.

Friends Report: There was no Friends meeting in June, and no report.

Trustee Comments: The next meeting will be August 6, 2019.

Meeting was adjourned at 6:25pm

Secretary,

Andy Brittingham