

# City of Indianola Fee Schedule

AMENDED BY INDIANOLA CITY COUNCIL ON NOVEMBER 7, 2022.  
ALL FEES EFFECTIVE UPON APPROVAL.

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## City Clerk Fees

### Permits/Licenses

Fee Description	Cost	Cost Description
Cigarette Permit	\$100.00	Per Year
Refuse Hauling Permit	\$150.00	Per Packer
Refuse Hauling Permit	\$100.00	Units Other than Packer
Solicitors	\$100.00	Per Year
Peddlers or Transient Merchant	\$50.00	For one day
Peddlers or Transient Merchant	\$100.00	For one week
Peddlers or Transient Merchant	\$200.00	For up to six (6) months
Peddlers or Transient Merchant	\$300.00	For one year or any major part thereof
Mobile Food & Beverages Vendors	\$50.00	For one day
Mobile Food & Beverages Vendors	\$100.00	For one week
Mobile Food & Beverages Vendors	\$200.00	For up to six (6) months
Mobile Food & Beverages Vendors	\$300.00	For over six (6) months to one year
Ordinance Amendment	\$150.00	If someone from general public is requesting amendment to cover notice and publication fees

### Examination or Copying of Records

- If the number of photocopies does not exceed twenty-five (25) pages, or if staff time for responding to the request does not exceed thirty (30) minutes, the following fee schedule shall apply:
  - Fees for photocopies: \$.25 per page for black and white copies and \$1.00 per page for color copies.
  - A fee for records provided on a -thumb drive is \$10.00.
- If the number of pages to be copied exceeds twenty-five (25) pages, or if the staff time involved in providing the records exceeds thirty (30) minutes, the following additional fee schedule shall apply:
  - Hourly rate for clerical time needed to make photocopies or copying to a thumb drive - \$25.00 (prorated to the nearest fifteen (15) minutes)
  - Hourly rate for professional staff time – Effective hourly rate of staff member for time needed to produce or review the documents (prorated to the nearest fifteen (15) minutes)
- Routinely prepared or bound reports – Actual cost to produce
- Special requests for records mapping requests, and other non-traditional methods of providing information may incur additional costs.
- The City reserves the right to adjust the above fee schedule in the event of unanticipated costs.
- Unless otherwise prohibited by law, the City may, at the City’s discretion, furnish copies of requested records without charge or at a reduced fee if the City determines that the waiver or reduction of fees is in the public interest.

## Event Fees

<b>Fee Description</b>	<b>Cost</b>	<b>Cost Description</b>
Bike Night Fee	\$750.00	Per Event to Lease Square (April-September)
Bike Night Fee	\$80.00	Per Event to Sweep the Square
Deck Fees	\$0.50	Per square foot
Block Party	\$150.00	Deposit (Deposit refunded if barricades are not lost or damaged.)

## Miscellaneous

<b>Fee Description</b>	<b>Cost</b>	<b>Cost Description</b>
Returned Check/Debit/Credit Card	\$30	
Copies	\$0.25	per copy sheet of paper

## Street Department

### Permits

Fee Description	Cost	Cost Description
Street Closure	\$25.00	Each application

### Brush Facility – for City of Indianola Residents Only

Fee Description	Cost	Cost Description
Mulch load service fee	\$10.00	Per vehicle (available the second Saturday of each month)
Bag/Bundle, Leaves/Grass	\$2.00	Each
Bag/Bundle Trees/Shrubs	\$5.00	Each
Pickup Load	\$20.00	Each
Trailer Load up to 12'	\$25.00	Each
Trailer Load longer than 12'	\$75.00	Each
Small Truck	\$30.00	Each
Large Truck	\$75.00	Each

*(Any grass, leaves, or brush must either be loose or in paper bags. No plastic bags will be allowed.)*

Monitors and Televisions \$25.00 each payable to the contractor partnering with the City for the electronic recycling.

Appliances \$15.00 each payable to the contractor partnering with the City for appliance recycling. Appliances will only be accepted during the Spring Cleanup event on Saturday, April 23, 2022 from 9:00 AM to 1:00 PM and during the Fall Cleanup event on Saturday, October 15, 2022 from 9:00 AM to 1:00 PM. The appliance recycling fee is free of charge during the Fall Cleanup event.

## Community Development Fees

Administrative Fees	Cost	Cost Description
Board of Adjustment Hearing	\$150.00	
Comprehensive Plan Amendment	\$225.00	
Easement/Right-of-way Vacation Fee	\$200.00	
Floodplain Development Permit	\$150.00	
Nuisance/Property Maintenance Administrative Fee	\$125.00	Includes 2 hours of total staff time plus cost of required legal notices and certified mail.
Nuisance/Property Maintenance Abatement Fee	Contractor's Invoiced Fee	
Rezoning Request	\$250.00	Plus Outside Engineering Costs
Site Plan Review	\$225.00	Plus Outside Engineering Costs
Street Bond Permit	\$10.00	Per Square Foot
Zoning Code Amendment	\$250.00	

Sign Permit Fees	Cost	Cost Description
24 sq. ft. or less	\$50.00	
25 -100 sq. ft.	\$75.00	
100+ sq. ft.	\$100.00	Additional \$0.20 per sq. ft. over 100
Exemption Request	\$50.00	
Code Appeal Procedure	\$50.00	
Banner Application	\$25.00	Additional \$2.00 per banner
Temporary Sign Permit	\$25.00	For the first 10 day period, \$5.00 additional for 10 additional days (must be consecutive)
Temporary Sign Permit	\$25.00	For a 3 day period

Subdivision Fees	Cost	Cost Description
Plat of Survey	\$75.00	
Preliminary Plat Review	\$250.00	Additional \$10.00 for each lot in excess of 10 lots, Plus Outside Engineering Costs
Final Plat Review	\$150.00	Additional \$10.00 for each lot in excess of 10 lots, Plus Outside Engineering Costs
Construction Document Review	\$100.00	Plus Outside Engineering Costs

Building Permit Fees	Cost	Cost Description
Total valuation of \$1.00 - \$500.00	\$30.00	
Total valuation of \$501.00 - \$2,000.00	\$30.00	for the first \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00
Total valuation of \$2,001.00 - \$25,000.00	\$50.00	for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00
Total valuation of \$25,001.00 - \$50,000.00	\$276.00	for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
Total valuation of \$50,001.00 - \$100,000.00	\$457.00	for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
Total valuation of \$100,001.00 - \$500,000.00	\$738.00	for the first \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
Total valuation of \$500,001.00 - \$1,000,000.00	\$2,703.00	for the first \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
Total valuation of \$1,000,001.00 and up	\$4,546.00	for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof

Inspections outside of normal business hours	\$40.00	Per hour
Re-inspection fee	\$25.00	Per hour
Inspections for which no fee is specifically indicated	\$25.00	Per hour
Additional plan review required by changes, additions or revisions to approved plans	\$25.00	Per hour

Miscellaneous Permit Fees	Cost	Cost Description
Electrical Permit Fee	\$80.00	Basic Overhead Fee with New Service Connection
Electrical Permit Fee	\$120.00	Basic Underground Fee with New Service Connection. Additional fees based on number of meters, circuits, openings, fixed appliances, motors, etc.
Mechanical Permit Fee	\$50.00	Basic Fee. Additional fees based on installation, relocation or replacement of furnaces, appliances, cooling units, boiler, air handling unit, ventilation fan, and gas piping.
Plumbing Permit Fee	\$50.00	Basic fee. Additional fees based on each plumbing fixture.
Demolition Permit Fee	\$125.00	
Driveway Permit	\$25.00	
Planting in Parking Permit	\$5.00	
Right of Way Permit	\$100.00	
Sidewalk Permit	\$20.00	



Rental Inspection Certificate Fees	Cost	Cost Description
Single-family dwelling rental unit	\$75.00	
Two-family dwelling rental unit	105.00	
Townhouse dwelling rental units	\$75.00	Plus an additional \$30.00 for each unit in excess of the first
Multi-family dwelling rental units	\$75.00	Plus an additional \$30.00 for each unit

Utility Construction Fees	Cost	Cost Description
Electric Service Fees	\$60.00	Overhead
Electric Service Fees	\$100.00	Underground
Electric Service Fees	\$35.00	Temporary Construction
Electric Meter	\$100.00	
Water Connection	\$150.00	
Water Meter Connection	\$50.00	Plus Cost of Meter
Construction Water	\$35.00	
Water Inspection	\$40.00	
Water Permit	\$15.00	
Sewer Inspection	\$100.00-\$200.00	
Sewer Permit	\$20.00	
Sewer Tap Fee	TBD	Dependent upon sewer connection fee

## Police Department Fees

Item	Cost	Cost Description
Report Fee	\$5.00	Per copy
Trip Sheets	\$1.00	Per page
Color Photos	\$5.00	Per sheet
Color Photos on Compact Disc	\$20.00	Per disc
Videos & Recordings on CD	\$20.00	Per disc
Email photos	\$5.00	Per report
Videos, recordings & reports transferred to USB drive provided by requestor	\$10.00	
Compiling historical record(s)	\$10.00	Per hour
Simpson Parking Hanger	\$5.00	5 – hangers no charge each placement

## Fire/EMS Fees

Report Fees	Cost	
Fire Report	\$15.00	Per Report
EMS Report	\$15.00	Per Report

Transport Fees	Cost	Cost Description
Basic Life Support Rate	\$620.00	
Advanced Life Support	\$735.00	
Advanced Life Support 2	\$1,065.00	
Loaded Mileage Transport Fee	\$13.00	Per loaded mile

Treatment Fees	Cost	Cost Description
Treatment Only (Does not include Transport)	\$200.00	
ALS Tier	\$350.00	

Permit Fees	Cost	Cost Description
Burn Permit	\$35.00	Each
Construction Permit for Fire Alarm	\$35.00	Each
Construction Permit for Fire Pump	\$35.00	Each
Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00	Each
Fire Works Display/Pyrotechnics Special Effects Permit	150/event	Each

Special Event Fees	Cost	Cost Description
Firefighter/Paramedic	\$32.71/hour	Each
Firefighter/EMT	\$28.26/hour	Each
Firefighter/Paramedic/Full Time	\$45.05-\$54.97/hour	Each

Billings for other agencies	Cost	Cost Description
EMS Billing Fee	\$35.00	Per Report

## Library Fees

Lost or Damaged Materials	Cost	Cost Description
Missing barcode	\$1.00	Each
Missing/damaged cases for audio or audiobooks	\$2.50-\$9.00	Each
Missing/damaged cases for DVD & CD's	\$1.50-\$4.00	Each
Lost inserts	\$3.00	Each
Library card replacement	\$1.00	Each
Torn page	\$2.00	Each
Damaged beyond repair	Cost of the Item	Each
Damaged but repairable	Check with Library Director	Each

Printing Fees	Cost	Cost Description
Black and white photocopies	\$0.15	Per page
Color photocopies	\$0.50	Per page
Computer Printouts	\$0.15	Per page

Fines	Cost	Cost Description
Library of Things, games and puzzles	\$0.50	Per day; max of \$5.00

## Veterans Memorial Pool and Aquatic Center Fees

Admissions	Cost	Cost Description
Daily Pool Admission	\$ 6.00	2 & under Free
After 5 PM Admission	\$ 3.00	
Tot Splash Time	\$ 2.50	Free with season pass
Adult Lap Swim	\$2.50	Free with season pass
Open Night Swim	\$ 2.50	Free with season pass
10 Swim Punch Card	\$ 60.00	
20 Swim Punch Card	\$ 120.00	

Season Passes (20% Discount Through April 19)	Resident Fee	Non-Resident Fee
1 Person Season Pool Pass	\$73.00	\$84.00
2 Person Season Pool Passes	\$128.00	\$148.00
3 Person Season Pool Passes	\$138.00	\$160.00
4 Person Season Pool Passes	\$148.00	\$172
5 Person Season Pool Passes	\$158.00	\$184.00
Each Additional Person	\$10.00	\$12.00

Season Passes (April 20 – End of Season)	Resident Fee	Non-Resident Fee
1 Person Season Pool Pass	\$91.00	\$105.00
2 Person Season Pool Passes	\$161.00	\$185.00
3 Person Season Pool Passes	\$173.00	\$200.00
4 Person Season Pool Passes	\$185.00	\$215.00
5 Person Season Pool Passes	\$197.00	\$230.00
Each Additional Person	\$12.00	\$15.00

Lessons	Resident Fee	Non-Resident Fee
Mighty Minnows Swim Lessons	\$26.00	\$31.00
Red Cross Swim Lessons	\$42.00	\$47.00

Pool Party Rental Fees	Cost
Entire Pool	\$360.00
Large Pool Only	\$264.00
Shallow Pool Only	\$165.00
Birthday Party Area	\$55.00

## Parks and Recreation Program Fees

Activity	Cost	Cost Description
Special Needs Dances	\$4.00	Per Person
Adult Dances	\$6.00	Per Person
Family Sweetheart Dance	\$18.00	Per Child
Family Sweetheart Dance	\$23.00	Per Adult
Family Fun Night	\$18.00	Per Child
Family Fun Night	\$23.00	Per Adult
Hot Air Balloon Camp	\$60.00	
Think Spring Garden Seminar	\$ 54.00	
Garden Art	\$24.00-\$48.00	
Adult Slow Pitch Leagues	\$375-\$495	Per Team
Adult Basketball Leagues	\$190.00	Per Team
Adult Bags League	\$48	Per Team

Activity	Resident	Non-Resident
Flashlight Easter Egg Hunt	\$7.25	\$9.00
Mad Science Workshops	\$35	\$40.00
Mad Science Camps	\$95-\$155	\$100-160
Bricks 4 Kidz Workshops	\$38-\$46	\$43-\$51
Bricks 4 Kidz Academy	\$143.00	\$148.00
Lego Robotics Lab	\$43-\$47	\$48-\$52
Nature Explorers	\$42-\$47	\$47-\$51
Family Horseback Rides	\$32-\$38	\$37-\$43
Junior Police Academy	\$28.00	\$33.00
Junior Fire Academy	\$21.00	\$26.00
Rocket Camp	\$119.00	\$124.00
Magicamp	\$42.00	\$47.00
Bullseye Camp	\$ 66.00	\$71.00
Creative Geniuses	\$49.00-\$78.00	\$54.00-\$83.00
Creative Geniuses Art Night	\$24.00	\$29.00
Rounded Minds Art	\$84.00	\$89.00
Rounded Minds Soccer	\$48.00-\$ 82.00	\$53.00-\$87.00
Kids Cooking	\$18.00	\$22.50
Babysitting Clinic	\$31.00	\$36.00
It's Tea Time	\$12.00	\$15.00
Dinner Delights	\$120.00-\$240.00	\$125.00-\$245.00
Adult Dance Classes	\$53.00	\$58.00
Beginning Quilting	\$38.00-\$58.00	\$43.00-\$63.00
Adult Painting Workshops	\$24.00-\$54.00	\$29.00-\$59.00
Beginning Vegetable Gardening	\$11.00	\$13.75
Starting Plants from Seeds	\$6.00	\$7.50
Senior Trips	\$10.00-\$54.00	\$12.50-\$59.00
Youth Softball Leagues	\$62.00-\$82.00	\$67.00-\$87.00
T-Ball Leagues	\$26.00-\$40.00	\$31.00-\$45.00
Youth Tennis Lessons	\$35.00	\$39.00
Youth Flag Football Leagues	\$53.00	\$58.00
Youth Basketball Leagues	\$62.00	\$67.00
Chicometrics	\$37.00-\$49.00	\$42.00-\$54.00

## Parks and Recreation Facility Fees

Space	Cost	Cost Description	Deposit
Buxton Room – Weekend/No Alcohol	\$300.00	Per Day	\$200 deposit
Buxton Room – Weekend/Alcohol	\$500.00	Per Day	\$400 deposit
Buxton Room – Weekday	\$36.00	Per Hour	
Conference & Arts/Craft Rooms	\$12.00	Per Hour	
Park Shelters – Resident	\$6.00	Per Hour	
Park Shelters – Non Resident	\$7.00	Per Hour	
Pickard Campground	\$14.00	Per Day	
Buxton Gazebo	\$42.00	Per Day	
Amphitheater	\$72.00	Per Day	\$100 deposit
Amphitheater Back Stage	\$30.00	Per Day	
Selling Concessions Permit	\$30.00	Per Day	
Charging Admissions Permit	\$30.00	Per Day	
Softball Field Practices – Spring	\$245.00	Per Team	
Softball Field Practices – Fall	\$145.00	Per Team	
Softball Field Practices	\$12.00	Per 75 minutes	
Adult Softball Field	\$90.00	Per Day	
Youth Softball Field	\$75.00	Per Day	
Dog Park Pass	\$25.00	Per Year	
Recreation Equipment	\$1.00-\$12.00	Per Day	
Cross Country Course	\$125.00	Per Day	

## Indianola Magazine Ad Fees

Size	Number of Issues	Cost per Issue
8.75 w x 11.25 h – full page premium	4	\$875
8.75 w x 11.25 h – full page premium	1	\$1,025
8.75 w x 11.25 h – full page	4	\$750
8.75 w x 11.25 h – full page	1	\$900
8.75 w x 5.75 h – half page	4	\$40
8.75 w x 5.75 h – half page	1	\$550

## Water Resource Recovery (WPC) Department Fees

Cleaning/Televising Lines	Cost	Cost Description	Minimum Charge
Normal Cleaning of Sewer Lines	\$1.25	Per foot	
Televising Lines with USB Report	\$1.25	Per foot	
Jet/Vac Lines with 2 Laborers	\$225.00	Per Hour	Minimum 1 hour per call
Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Per Hour	Minimum 1 hour per call
Camera Van	\$195.00/hour	Per Hour	Minimum 1 hour per call
Camera Van Overtime	\$230.00/hour	Per Hour	Minimum 1 hour per call
Service Truck	\$175.00/hour	Per Hour	Minimum 1 hour per call
Labor	\$40.00/hour	Per Hour	Minimum 1 hour per call
Labor Overtime	\$60.00/hour	Per Hour	Minimum 1 hour per call

### Miscellaneous Fees

Time of Sale Inspection Fee	\$50.00
Time of Sale Re-inspection Fee	\$25.00
Administration Fee	5%
Late payment penalty	5% of the amount due shall be added to each delinquent bill