

INDIANOLA MUNICIPAL UTILITIES



Electric • Communications • Water

**IMU Board of Trustees of the
Electric, Water and Communications Utilities
August 10, 2020
City Hall Council Chambers
5:30 p.m.**

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims for July 30 and August 10, 2020.
 - B. July 27, 2020 Minutes.
5. Electric Utility Informational Items
6. Water Utility Informational Items
7. Communications Utility Action Items
 - A. **Telecommunication Rate Changes**
 1. Public Hearing on the proposed telecommunication rate changes for residential and business customers.
 2. Resolution approving telecommunication rate changes for residential customers.
 3. Resolution approving telecommunication rate changes for commercial customers.

- B. Consideration of the Amended and Restated Agreement between telecommunication utilities.
 - C. Resolution Approving Agreement between telecommunication utilities.
8. Communications Utility Informational Items
9. Combined Electric, Water and Communications Utilities Informational Items
10. Other Business
- A. Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.
 - 1. After the closed session, the Board of Trustees may take action on any matter discussed in closed session.
 - B. Enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
 - 1. After the closed session, the Board of Trustees may take action on any matter discussed in closed session.
 - C. Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
 - 1. After the closed session, the Board of Trustees may take action on any matter discussed in closed session.
11. Adjourn

IMU Regular Downstairs
Meeting Date: 08/10/2020

4. A.

Information

Subject

Claims for July 30 and August 10, 2020.

Information

Fiscal Impact

Attachments

eLation Claims 081020

eLation Claims 0730

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Date Range: All Dates

Indianola Municipal Utilities

Friday, August 7, 2020

4:47:37 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From		0000-10120-999								
ACCO UNLIMITED CORP. - VEND-2810										
7/24/2020		Liquid Chlorinating	Open Terms	437.00	0.00	0.00	437.00	437.00	0204130-IN	BL-3272
7/30/2020		ACCO Liquid chlorinating	Open Terms	1,524.80	0.00	0.00	1,524.80	1,524.80	0204332-IN	BL-3348
							1,961.80	1,961.80		
Bear Communications - VEND-1098										
8/18/2020		Service Installs	Net 30	16,356.56	0.00	15.00	16,356.56	16,356.56	07252020	BL-3297
							16,356.56	16,356.56		
Big Ten Network - VEND-1096										
8/14/2020		Monthly Subs	Net 30	1,580.50	0.00	15.00	1,580.50	1,580.50	R84980	BL-3295
							1,580.50	1,580.50		
BONNIE'S BARRICADES - VEND-6550										
7/25/2020		Signs and Baracades	Open Terms	271.80	0.00	0.00	271.80	271.80	00004118	BL-3270
							271.80	271.80		
Brick Gentry P.C. - VEND-1004										
8/24/2020		Union Negotiations	Net 30	30.00	0.00	15.00	30.00	30.00	331764	BL-3259
8/24/2020		Review of Correspondence	Net 30	210.00	0.00	15.00	210.00	210.00	331763	BL-3260
							240.00	240.00		
Casual Rags - VEND-1006										
8/23/2020		IMU apparel	Net 30	89.82	0.00	15.00	89.82	89.82	153561	BL-3299
							89.82	89.82		
CDW Government - VEND-1029										
6/13/2020		Proline Cisco	Net 30	697.34	0.00	15.00	697.34	697.34	XVJ76927	BL-3349
6/14/2020		Proline SFP	Net 30	122.37	0.00	15.00	122.37	122.37	XVK2061	BL-3350
							819.71	819.71		
Cedar Falls Utilities - VEND-1045 - BL-3300										
9/2/2020		Labor and rack space	Net 30	6,059.81	0.00	15.00	6,059.81	6,059.81	90881	BL-3300
							6,059.81	6,059.81		
Cintas Corporation - VEND-1007										
8/6/2020		Medicine cabinet refills	Net 30	143.00	0.00	15.00	143.00	143.00	5019389617	BL-3351
7/22/2020		First aid supplies/AED checks	Net 30	73.18	0.00	15.00	73.18	73.18	5018337498	BL-3261

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							216.18	216.18		
City Of Indianola - VEND-1008 - BL-3301										
	9/2/2020	2621 August 2020	Net 30	90,189.83	0.00	15.00	90,189.83	90,189.83	2621 August 2020	BL-3301
							90,189.83	90,189.83		
CONTRACTOR SOLUTIONS - VEND-99924										
	7/22/2020	Sling 4 way 9/32 G100 chain shurlo	Open Terms	565.08	0.00	0.00	565.08	565.08	1-524437	BL-3278
	8/5/2020	Blade	Open Terms	265.00	0.00	0.00	265.00	265.00	1-524743	BL-3352
							830.08	830.08		
CORE & MAIN - VEND-102636										
	7/24/2020	6 2606ALAF AA RW GV OL ALPHA 2606ALAF/	Open Terms	1,400.00	0.00	0.00	1,400.00	1,400.00	M717469	BL-3279
							1,400.00	1,400.00		
CR SERVICES - VEND-9247										
	7/28/2020	Wasp Spray	Open Terms	92.09	0.00	0.00	92.09	92.09	286770	BL-3302
	8/4/2020	Locate Flags	Open Terms	176.55	0.00	0.00	176.55	176.55	286822	BL-3303
							268.64	268.64		
DES MOINES WATER WORKS - VEND-10870										
	6/11/2020	Feb and March Postage	Open Terms	3,369.74	0.00	0.00	3,369.74	3,369.74	0085419348	BL-3353
							3,369.74	3,369.74		
DOWNEY TIRE PROS - VEND-11879										
	8/1/2020	2013 Ford tire repair	Open Terms	23.45	0.00	0.00	23.45	23.45	40621	BL-3354
	8/4/2020	Tire repair 2008 Ford Truck	Open Terms	23.45	0.00	0.00	23.45	23.45	40767	BL-3355
	7/26/2020	Used Tire	Open Terms	50.92	0.00	0.00	50.92	50.92	40098	BL-3271
							97.82	97.82		
Dust Pros Janitorial - VEND-1011										
	8/1/2020	July 2020 Cleaning IMU customer service	Net 30	856.00	0.00	15.00	856.00	856.00	2242	BL-3356
	7/1/2020	June 2020 Cleaning IMU customer service cen	Net 30	856.00	0.00	15.00	856.00	856.00	2230	BL-3357
	9/2/2020	Aug 2020 Cleaning IMU customer service cent	Net 30	856.00	0.00	15.00	856.00	856.00	2258	BL-3358
	8/1/2020	Cleaning Supplies	Net 30	276.06	0.00	15.00	276.06	276.06	2243	BL-3359
	9/2/2020	Aug 2020 Cleaning Water Dept	Net 30	180.00	0.00	15.00	180.00	180.00	2257	BL-3360
	9/3/2020	Cleaning supplies	Net 30	162.25	0.00	15.00	162.25	162.25	2260	BL-3361
	5/1/2020	0420 Cleaning customer service center	Net 30	856.00	0.00	15.00	856.00	856.00	2205	BL-3362
							4,042.31	4,042.31		

ECHO Group, Inc - VEND-1061

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	9/3/2020	2" PVC Sweep-24" radius	Net 30	364.21	0.00	15.00	364.21	364.21	S8599116.003	BL-3307
	9/2/2020	PVC Glue	Net 30	193.67	0.00	15.00	193.67	193.67	S8599116.002	BL-3308
	9/2/2020	PVC Couplings	Net 30	44.60	0.00	15.00	44.60	44.60	S8599116.001	BL-3309
							602.48	602.48		
Electrical Engineering & Equipment Co - VEND-1114										
	8/28/2020	#12 Wire	Net 30	262.69	0.00	15.00	262.69	262.69	6851509-00	BL-3310
							262.69	262.69		
Fuse Technic LLC - VEND-1012										
	9/2/2020	Consulting	Net 30	1,650.00	0.00	15.00	1,650.00	1,650.00	FT20200803004	BL-3311
							1,650.00	1,650.00		
G & G Lawn Care - VEND-1135										
	7/31/2020	Burn down/razor burn	Net 30	128.40	0.00	15.00	128.40	128.40	16326	BL-3363
							128.40	128.40		
Hearst Television Inc - VEND-1131										
	9/5/2020	KCCI	Net 30	4,623.84	0.00	15.00	4,623.84	4,623.84	344314	BL-3313
							4,623.84	4,623.84		
ImOn Communications LLC - VEND-1072										
	8/29/2020	Regulatory and billing	Net 30	6,643.88	0.00	15.00	6,643.88	6,643.88	INV0033308	BL-3314
							6,643.88	6,643.88		
Indoff Incorporated - VEND-1058										
	8/7/2020	Envelopes and paper	Net 30	317.91	0.00	15.00	317.91	317.91	3384352	BL-3364
							317.91	317.91		
Infomax Office Systems Inc - VEND-1013										
	8/26/2020	Copier Contract	Net 30	816.07	0.00	15.00	816.07	816.07	27489771	BL-3315
							816.07	816.07		
Innovative Systems - VEND-1048										
	9/4/2020	Software	Net 30	13,755.00	0.00	15.00	13,755.00	13,755.00	50136	BL-3365
	9/4/2020	Utility Billing and Additional Software	Net 30	8,680.56	0.00	15.00	8,680.56	8,680.56	50150	BL-3380
							22,435.56	22,435.56		
IOWA DIV OF LABOR SERVICES - VEND-24855										
	7/29/2020	Boiler Inspection	Open Terms	40.00	0.00	0.00	40.00	40.00	17980	BL-3316

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							40.00	40.00		
Iowa One Call - VEND-1015										
	8/14/2020	Locates	Net 30	338.40	0.00	15.00	338.40	338.40	223826	BL-3317
							338.40	338.40		
Iowa Utilities Board - VEND-1016										
	9/2/2020	Labor Docket	Net 30	50.40	0.00	15.00	50.40	50.40	51395	BL-3318
	9/2/2020	FY20 4th Qtr Assessment	Net 30	347.70	0.00	15.00	347.70	347.70	51239	BL-3319
							398.10	398.10		
JMK LAWNCARE - VEND-102101										
	6/30/2020	0620 Mowing	Open Terms	175.00	0.00	0.00	175.00	175.00	0620 Mowing	BL-3366
	6/2/2020	0520 Mowing	Open Terms	140.00	0.00	0.00	140.00	140.00	0520 Mowing	BL-3367
							315.00	315.00		
John Deere Financial - VEND-1106										
	8/26/2020	Multi use acct #36105-20385	Net 30	6.99	0.00	15.00	6.99	6.99	A449373	BL-3264
	8/29/2020	Multi use acct #36105-20385	Net 30	16.63	0.00	15.00	16.63	16.63	A448975	BL-3265
							23.62	23.62		
KEYSTONE LABORATORIES INC - VEND-29056										
	7/31/2020	607 East first ave and 1180 hoover st. TTHM/I	Open Terms	220.00	0.00	0.00	220.00	220.00	ID05659	BL-3368
							220.00	220.00		
KNIA/KRLS - VEND-1090										
	8/25/2020	Spirit of America '20	Net 30	89.75	0.00	15.00	89.75	89.75	20070465	BL-3320
	8/25/2020	:30 Spots	Net 30	550.80	0.00	15.00	550.80	550.80	20070464	BL-3323
							640.55	640.55		
Maple Creek Construction, Inc - VEND-1085										
	8/20/2020	Service Counter Modifications	Net 30	2,271.00	0.00	15.00	2,271.00	2,271.00	1439	BL-3369
							2,271.00	2,271.00		
MCMaster-CARR SUPPLY CO - VEND-34108										
	7/18/2020	Tools	Open Terms	80.57	0.00	0.00	80.57	80.57	42578827	BL-3262
							80.57	80.57		
Metlife - Group Benefits - VEND-1109										
	9/4/2020	Acct #5945869	Net 30	1,831.01	0.00	15.00	1,831.01	1,831.01	0720 Premiums	BL-3324

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	9/4/2020	0820 Premiums	Net 30	1,976.71	0.00	15.00	<u>1,976.71</u>	<u>1,976.71</u>	0820 Premiums	BL-3325
							3,807.72	3,807.72		
Mid American Energy Co - VEND-1018										
	8/21/2020	Electric for 111 S Buxton, Municipal Plt	Net 30	12.13	0.00	15.00	12.13	12.13	501935830	BL-3326
	8/19/2020	Electric for 110 S B	Net 30	12.13	0.00	15.00	12.13	12.13	501823442	BL-3327
	8/20/2020	111 S Buxton - Gas	Net 30	184.67	0.00	15.00	184.67	184.67	501869532	BL-3263
	8/13/2020	11634 R63 Hwy, Muni Plt Substation	Net 30	10.10	0.00	15.00	<u>10.10</u>	<u>10.10</u>	501588431	BL-3370
							219.03	219.03		
MIDWEST UNDERGROUND - VEND-102021										
	8/5/2020	Nozzles	Open Terms	220.47	0.00	0.00	<u>220.47</u>	<u>220.47</u>	ID31505	BL-3371
							220.47	220.47		
MUNICIPAL SUPPLY INC - VEND-35810										
	7/29/2020	6" Macro Coup	Open Terms	599.00	0.00	0.00	<u>599.00</u>	<u>599.00</u>	0769417-IN	BL-3372
							599.00	599.00		
Nexstar Broadcasting, Inc - VEND-1092										
	9/6/2020	WGN America	Net 30	268.25	0.00	15.00	268.25	268.25	342742	BL-3343
	9/5/2020	WHO	Net 30	4,075.50	0.00	15.00	<u>4,075.50</u>	<u>4,075.50</u>	343411	BL-3328
							4,343.75	4,343.75		
Pella Printing Co, Inc - VEND-1062										
	3/1/2020	Billing sheets	Net 30	5,019.00	0.00	15.00	<u>5,019.00</u>	<u>5,019.00</u>	59280	BL-3373
							5,019.00	5,019.00		
PIERCE BROTHERS REPAIR - VEND-42410										
	8/6/2020	Trailer repair and hose repair	Open Terms	231.12	0.00	0.00	<u>231.12</u>	<u>231.12</u>	0720	BL-3374
							231.12	231.12		
PITNEY BOWES - VEND-42424										
	7/7/2020	Printer lease	Open Terms	733.08	0.00	0.00	<u>733.08</u>	<u>733.08</u>	3311368825	BL-3375
							733.08	733.08		
Power & Tel - VEND-1037										
	8/27/2020	Cable	Net 30	2,914.62	0.00	15.00	<u>2,914.62</u>	<u>2,914.62</u>	7021547-00	BL-3329
							2,914.62	2,914.62		
Prolmage Sign & Lighting - VEND-1150										

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	8/26/2020	Fiber Business Cards	Net 30	55.64	0.00	15.00	55.64	55.64	3013	BL-3331
							55.64	55.64		
RESCO - VEND-47234										
	8/1/2020	Transformer	Open Terms	1,856.24	0.00	0.00	1,856.24	1,856.24	782519-01	BL-3332
							1,856.24	1,856.24		
SCHWEITZER ENGINEERING LABORATORIES - VEND-103053										
	7/18/2020	SCADA-East IA Substation	Open Terms	71.70	0.00	0.00	71.70	71.70	INV-000506891	BL-3333
	7/18/2020	SCADA-East IA Substation	Open Terms	5,749.75	0.00	0.00	5,749.75	5,749.75	INV-000506892	BL-3334
							5,821.45	5,821.45		
Secure Shred - VEND-1063										
	9/2/2020	Shred	Net 30	48.00	0.00	15.00	48.00	48.00	55910	BL-3335
							48.00	48.00		
SKARSHAUG TESTING LABORATORY INC - VEND-50410										
	7/18/2020	PPE glove testing	Open Terms	417.93	0.00	0.00	417.93	417.93	245314	BL-3336
							417.93	417.93		
TEGNA - VEND-1148										
	9/5/2020	KCWI and WOI	Net 30	4,927.65	0.00	15.00	4,927.65	4,927.65	344873	BL-3337
							4,927.65	4,927.65		
Terry-Durin Co - VEND-1038										
	8/28/2020	LED Fixtures	Net 30	856.00	0.00	15.00	856.00	856.00	60007-01	BL-3338
							856.00	856.00		
TRUCK EQUIPMENT INC - VEND-53754										
	8/1/2020	Furnish and install on vehicles	Open Terms	6,826.40	0.00	0.00	6,826.40	6,826.40	81844	BL-3339
							6,826.40	6,826.40		
Unite Private Networks - VEND-1054										
	8/31/2020	Dark Fiber	Net 30	3,055.39	0.00	15.00	3,055.39	3,055.39	SI-20-010761	BL-3340
							3,055.39	3,055.39		
VAN WERT INC - VEND-101069										
	7/11/2020	Meter, brackets and cable	Open Terms	2,937.46	0.00	0.00	2,937.46	2,937.46	227815	BL-3378
							2,937.46	2,937.46		

VEENSTRA & KIMM - VEND-57600

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	7/25/2020	Clerical and process engineer	Open Terms	1,644.60	0.00	0.00	1,644.60	1,644.60	1	BL-3377
							1,644.60	1,644.60		
VISION METERING LLC - VEND-103244										
	7/28/2020	4S Electric Meters	Open Terms	571.00	0.00	0.00	571.00	571.00	192244	BL-3341
							571.00	571.00		
Waste Management - VEND-1086										
	8/28/2020	4 yard dumpster service	Net 30	117.16	0.00	15.00	117.16	117.16	6755724-0516-4	BL-3344
	6/26/2020	2 yard dumpster service	Net 30	95.13	0.00	15.00	95.13	95.13	6741287-0516-9	BL-3280
	8/28/2020	2 yard dumpster	Net 30	111.90	0.00	15.00	111.90	111.90	6755722-0516-8	BL-3379
							324.19	324.19		
WESCO - VEND-60220										
	8/6/2020	350 MCM URD Wire	Open Terms	2,422.91	0.00	0.00	2,422.91	2,422.91		BL-3345
	7/18/2020	Ground Rod Clamps	Open Terms	76.51	0.00	0.00	76.51	76.51	269111	BL-3266
	7/18/2020	15 KU Elbows	Open Terms	457.10	0.00	0.00	457.10	457.10	269112	BL-3267
							2,956.52	2,956.52		
WESTRUM LEAK DETECTION - VEND-60304										
	5/29/2020		Open Terms	2,850.00	0.00	0.00	2,850.00	2,850.00	3545	BL-3268
							2,850.00	2,850.00		
Wiegert Disposal Inc - VEND-1081										
	8/31/2020	0720 Dumpster	Net 30	110.00	0.00	15.00	110.00	110.00	0720 Dumpster	BL-3346
							110.00	110.00		
Wisconsin Independent Network, LLC - VEND-1067										
	8/31/2020	Ethernet and Internet	Net 30	4,838.00	0.00	15.00	4,838.00	4,838.00	WIN006490	BL-3347
							4,838.00	4,838.00		
			Check Count: 60			Totals:	\$227,786.93	\$227,786.93		

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Indianola Municipal Utilities

Wednesday, July 29, 2020
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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From		0000-10120-999								
City Of Indianola - VEND-1008 - BL-3253										
8/27/2020	Reimburse claims paid in caselle	Net 30	8,995.24	0.00	15.00	8,995.24	8,995.24	Reimburse Claims	BL-3253	
							8,995.24	8,995.24		
City Of Indianola - VEND-1008 - BL-3258										
8/26/2020	0720 Utility Payroll Expenses	Net 30	274,661.31	0.00	15.00	274,661.31	274,661.31	0720 Utility Payroll	BL-3258	
							274,661.31	274,661.31		
DOWNEY TIRE PROS - VEND-11879										
7/25/2020	Dump truck repairs	Open Terms	101.53	0.00	0.00	101.53	101.53	40019	BL-3249	
							101.53	101.53		
Mutual Of Omaha - VEND-1107										
8/1/2020	0720 Premiums	Net 30	1,341.06	0.00	15.00	1,341.06	1,341.06	0720 Premiums	BL-3245	
							1,341.06	1,341.06		
Nolasoft Development - VEND-1021										
8/16/2020	Quartly website hosting	Net 30	120.00	0.00	15.00	120.00	120.00	8404	BL-3250	
							120.00	120.00		
SCHREIER, ERIC - VEND-102250										
5/30/2020	Medical reimbursement	Open Terms	96.84	0.00	0.00	96.84	96.84	5609970	BL-3247	
							96.84	96.84		
Warren County Engineer - VEND-1102										
8/15/2020	0620 Fuel Distribution	Net 30	1,524.99	0.00	15.00	1,524.99	1,524.99	0620 Fuel Distribution	BL-3252	
							1,524.99	1,524.99		
WESCO - VEND-60220										
7/25/2020	One time locks	Open Terms	141.78	0.00	0.00	141.78	141.78	280144	BL-3248	
							141.78	141.78		
Check Count: 8					Totals:	\$286,982.75	\$286,982.75			

IMU Regular Downstairs
Meeting Date: 08/10/2020

4. B.

Information

Subject

July 27, 2020 Minutes.

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES - REGULAR SESSION – July 27, 2020

The Board of Trustees met in regular session on July 27, 2020, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:35 pm and on roll call the following members were present: Mike Rozga, Deb Richardson and via phone, Jim McClymond and Lesley Forbush. Absent: Adam Voigts.

Mayor Kelly B. Shaw gave the Oath of Office to Deb Richardson.

The consent agenda consisting of the following was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for July 27, 2020.

Minutes from July 13, 2020.

Mike Metcalf, Electric Superintendent, reported the Electric Department has completed the turbines capacity test; work continues on the design of the Hwy 92 south underground project; and completing underground electrical work in new developments.

It was moved by McClymond and seconded by Forbush to authorized Warren Water to serve an IMU customer. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Lou Elbert, Water Superintendent, reported there was a major water main break last week at the corner of Detroit and Jefferson.

McClymond moved to set a public hearing on August 10, 2020 for proposed telecommunication rate increases and Forbush seconded the motion. Question was called for and on voice vote the Chairperson declared the motion carried unanimously. Resolutions approving telecommunication rate changes were pulled from the agenda.

It was moved by McClymond and seconded by Forbush to approve Amendment Number 2 to the Wholesale Internet Bandwidth Services Agreement between the Municipal Communications Utility of the City of Cedar Falls, Iowa and Indianola Municipal Utilities. Kurt Ripperger, Telecommunications Superintendent, stated the two-year agreement has a 28% reduction in pricing. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The Telecommunications Department reported they are working on conversions and installations.

Chris Des Planques, General Manager, led a discussion on the Disbursement Policy. A motion was made by McClymond to approve the Disbursement Policy and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Meeting adjourned at 5:52 p.m. on a motion by Forbush and seconded by Richardson.

Mike Rozga, Chairperson

ATTEST:

Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs
Meeting Date: 08/10/2020

7. A.

Information

Subject
Telecommunication Rate Changes

Information

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

7. A. 1.

Meeting Date: 08/10/2020

Information

Subject

Public Hearing on the proposed telecommunication rate changes for residential and business customers.

Information

The Chairperson will open the Public Hearing on the proposed telecommunication rate changes for residential and business customers.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/10/2020

Information

Subject

Resolution approving telecommunication rate changes for residential customers.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution - Residential Rates

**NOTICE OF RATES AND CHARGES OF THE MUNICIPAL
COMMUNICATIONS UTILITY**

**RESOLUTION 2020-32 ADOPTING MUNICIPAL
COMMUNICATIONS UTILITY RATES AND CHARGES**

WHEREAS, the Board of Trustees determines it is necessary and appropriate to adopt updated rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Residential Rate Schedule”

IPTV – MRC	Price	Notes
		MRC = Monthly Recurring Charges NRC = Nonrecurring Charges
Basic Tier	\$45.00	
Expanded Tier	\$89.00	Includes Basic Tier
Family TV Tier	\$99.00	Includes Expanded Tier
Sports Tier	\$99.00	Includes Expanded Tier
Premiere Tier	\$109.00	Includes Expanded, Family and Sports Tiers
HBO	\$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
HD Set Top Box	\$5.00	1st box free
Restart/CatchUp TV	\$4.00	
Network DVR	\$10.00	150 Hours Storage, Includes Restart/CatchUp TV
DVR Expanded Storage	\$7.00	Additional 100 Hours Storage
Phone – MRC		
Local Phone Service	\$19.00	Three free calling features included. Long Distance 7.5 cents/minute. International calls billed at cost.
Local Phone Service and Long Distance Plan	\$29.00	1,000 minutes of free long distance calling in the North American Numbering Plan. Excess billed at 5 cents/minute. Unlimited calling features. International calls billed at cost

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening (Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00
Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Internet – MRC

100Mb	\$64.00
250Mb	\$79.00
1G	\$109.00

Packages – MRC

Residential 100Mb Triple Play	\$142.00	100Mb, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 100Mb Double Expanded TV	\$133.00	100Mb, Expanded Tier TV - \$20 Discount
Residential 100Mb Double Voice	\$73.00	100Mb, Local Phone Service - \$10 Discount
Residential 250Mb		

Triple Play	\$157.00	250Mb, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 250Mb Double Expanded TV	\$148.00	250Mb, Expanded Tier - \$20 Discount
Residential 250Mb Double Voice	\$88.00	250Mb, Local Phone Service - \$10 Discount
Residential Gig Triple Play	\$187.00	1G, Expanded Tier, Local Phone Service \$30 Discount
Residential Gig Double Expanded TV	\$178.00	1G, Expanded Tier - \$20 Discount
Residential Gig Double Voice	\$118.00	1G, Local Phone Service - \$10 Discount

Miscellaneous Charges – MRC

Static Public IP Address	\$5.00	
804 WiFi Extender	\$5.00	
Battery Backup	\$4.00	Phone customers receive this free

Miscellaneous Charges – NRC

Standard Residential Installation	\$100.00	
Hourly Installation Rate	\$35.00	Hourly charge for installation beyond standard
Account Transfers	\$25.00	
Non-Pay Reconnect	\$35.00	
Service Trip Charge	\$35.00	
After Hours Support Fee	\$130.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours
After Hours Hourly Fee	\$60.00	
Battery Backup 24 Hour	\$270.00	

Misc. Equipment Fees - NRC

Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
HDMI Cable 6 ft.	\$10.00	
HDMI Cable 15 ft.	\$20.00	

Power Strip \$7.00

Unreturned/Damaged Equipment – NRC

Remote Control	\$15.00
HD Set Top Box	\$200.00
ONT	\$300.00
ONT Battery	\$50.00
Media Over Cable Converter	\$150.00
8 Port Ethernet Switch	\$75.00
804 WiFi Extender	\$175.00
Fiber Jumper	Cost + 10%
Fiber Drop	Cost + 10%

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all residential rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after September 1, 2020. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 10th day of August 2020.

/s/ Mike Rozga
Chairperson of the Board of Trustees

ATTEST:

/s/ Jackie Raffety
Secretary of the Board of Trustees

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 10th day of August 2020.

\s\ Jackie Raffety
Secretary of the Board of Trustees of the
Indianola Municipal Utilities

(End of Notice)

Information

Subject

Resolution approving telecommunication rate changes for commercial customers.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution - Business Rates

Notice To Be Published

RESOLUTION NO. 2020-
RESOLUTION AMENDING MUNICIPAL COMMUNICATIONS
UTILITY COMMERCIAL RATES AND CHARGES

WHEREAS, the Board of Trustees determines it is necessary and appropriate to amend the rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Commercial Rate Schedule”

IPTV – MRC	Price	Notes
Commercial Basic Tier	\$45.00	
Commercial Expanded Tier	\$89.00	Includes Basic Tier
Commercial Family TV Tier	\$99.00	Includes Expanded Tier
Commercial Sports Tier	\$99.00	Includes Expanded Tier
Commercial Premiere Tier	\$109.00	Includes Expanded, Family and Sports Tiers
HBO	\$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
Hospitality Expanded Tier	\$60.00	Includes 3 free STB’s
Hospitality Family Tier	\$65.00	Includes Hospitality Expanded and Hospitality Family Tiers
Hospitality Sports Tier	\$70.00	Includes Hospitality Expanded and Hospitality Sports Tiers
Hospitality Premiere Tier	\$75.00	Includes Hospitality Expanded, Hospitality Family and Hospitality Sports Tiers
Hospitality A La Carte Channels		
Hospitality Marquee Network	\$37.50	Fire Code Occupancy 0-50
Hospitality Marquee Network	\$50.00	Fire Code Occupancy 51-100
Hospitality Marquee Network	\$75.00	Fire Code Occupancy 101-150
Hospitality Big Ten Network	\$37.50	Fire Code Occupancy 0-50
Hospitality Big Ten Network	\$50.00	Fire Code Occupancy 51-100
Hospitality Big Ten Network	\$75.00	Fire Code Occupancy 101-150
Fox Sports Midwest	\$37.50	Fire Code Occupancy 0-50
Fox Sports Midwest	\$50.00	Fire Code Occupancy 51-100

Fox Sports Midwest	\$75.00
Fox College Sports	\$23.00
Fox Sports 1	\$23.00
Fox Sports 2	\$23.00

Fire Code Occupancy 101-150

HD Set Top Box	\$5.00
Restart/CatchUp TV	\$4.00
Network DVR	\$10.00
DVR Expanded Storage	\$7.00

Commercial 1st box free, Hospitality
3 - boxes free

150 Hours Storage, Includes
Restart/CatchUp TV
Additional 100 Hours Storage

Phone – MRC

Local Phone Service	\$25.00
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Five free calling features included.
Long Distance 7.5 cents/minute.
International calls billed at cost.

Local Phone Service – Non-Profit	\$19.00
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**Rate for Non-Profit organization with no
paid employees/staff**

Local Phone Service and Long-Distance Plan	\$39.00
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1,500 minutes of free long distance calling
in the North American Numbering Plan.
Excess billed at 5 cents/minute.
Unlimited calling features.
International calls billed at cost

Block of 20 Direct Inward Dial (DID) Numbers	\$3.00
SIP Session	\$19.00

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening (Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00

Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call	
Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Phone – NRC

Expedite Fee	\$500.00
After Hours Installation Fee	\$150.00

Internet Shared Symmetrical – MRC

100Mb	\$79.00
250Mb	\$129.00
500Mb	\$249.00
1G	\$479.00

Internet Dedicated Symmetrical – MRC

10Mb	\$69.00
25Mb	\$89.00
50Mb	\$129.00
100Mb	\$169.00
250Mb	\$299.00
500Mb	\$599.00
1G	\$1,199.00

Miscellaneous Charges – MRC

Static IP Address	\$9.00
804 WiFi Extender	\$5.00
Battery Backup	\$4.00

Miscellaneous Charges – NRC

Standard Residential Installation	\$100.00	
Hourly Installation Rate	\$35.00	Hourly charge for installation beyond standard
Account Transfers	\$25.00	
Non-Pay Reconnect	\$35.00	
Service Trip Charge	\$35.00	
After Hours Support Fee	\$130.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours
After Hours Hourly Fee	\$60.00	
Battery Backup 24 Hour	\$270.00	
Misc. Equipment Fees - NRC		
Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
HDMI Cable 6 ft.	\$10.00	
HDMI Cable 15 ft.	\$20.00	
Power Strip	\$7.00	
Unreturned/Damaged Equipment – NRC		
Remote Control	\$15.00	
HD Set Top Box	\$200.00	
ONT	\$300.00	
ONT Battery	\$50.00	
Media Over Cable Converter	\$150.00	
8 Port Ethernet Switch	\$75.00	
804 WiFi Extender	\$175.00	
Fiber Jumper	Cost + 10%	
Fiber Drop	Cost + 10%	

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all commercial rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after September 1, 2020. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 10th day of August 2020.

/s/ Mike Rozga
Chairperson of the Board of Trustees

ATTEST:

/s/ Jackie Raffety
Secretary of the Board of Trustees

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 10th day of August 2020.

/s/ Jackie Raffety
Secretary of the Board of Trustees of the
Indianola Municipal Utilities

Meeting Date: 08/10/2020

Information

Subject

Consideration of the Amended and Restated Agreement between telecommunication utilities.

Information

The Board will need to consider approving an amended and restated agreement under Iowa Code Chapter 28E between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, Iowa, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, and New Hampton Municipal Communications Utility providing for joint ownership and use of certain facilities and related matters.

Simple motion is in order.

Fiscal Impact

Attachments

Amended and Restated Agreement

**AMENDED AND RESTATED AGREEMENT UNDER IOWA CODE
CHAPTER 28E BETWEEN WAVERLY COMMUNICATIONS UTILITY,
THE MUNICIPAL COMMUNICATIONS UTILITY OF THE CITY OF
CEDAR FALLS, THE COMMUNICATIONS UTILITY OF BELLEVUE,
IOWA, INDIANOLA MUNICIPAL UTILITIES, VINTON MUNICIPAL
COMMUNICATIONS UTILITY, CITY OF PELLA MUNICIPAL
TELECOMMUNICATIONS UTILITY, AND NEW HAMPTON MUNICIPAL
COMMUNICATIONS UTILITY PROVIDING FOR JOINT OWNERSHIP
AND USE OF CERTAIN FACILITIES AND RELATED MATTERS**

BE IT REMEMBERED that for the mutual promises, covenants and considerations herein contained and pursuant to Iowa Code Chapter 28E, Waverly Communications Utility ("Waverly"), The Municipal Communications Utility of the City of Cedar Falls, Iowa ("CFU"), the Communications Utility of Bellevue, Iowa ("CUB"), Indianola Municipal Utilities ("IMU"), Vinton Municipal Communications Utility ("Vinton"), City of Pella Municipal Telecommunications Utility ("Pella"), and New Hampton Municipal Communications Utility ("New Hampton"), all municipal utilities in good standing, organized, operating and existing under Iowa Code Chapter 388, have entered into the following agreement, to wit:

1. The purpose of this Agreement is to provide for the joint ownership, management, control and maintenance of an Internet Protocol (IP) Video Head End, and make available certain other shared services, equipment, appliances and appurtenances for the joint benefit of the parties. This Agreement does not include programming contracts.
2. CFU has installed in its headquarters building in Cedar Falls an IP Video Head End, including from time to time, needed software, licensing and hardware. The parties' joint ownership under this Agreement is as tenants in common with a separate individual ownership in each party.
3. It is understood CFU has utilized and incorporated some prior existing video infrastructure equipment, dishes, receivers and other apparatus into the IP Video Head End described in paragraph 2 hereof.
4. In order to facilitate and provide for services under this Agreement, each party agrees to construct at its own expense a fiber link to agreed upon Meet Points. Upon request, CFU will provide technical assistance regarding equipment selection and configuration of the fiber links. The fiber links thus constructed will be lit, managed and monitored by CFU Network Engineers under paragraphs 5 and 8 hereof. Maintenance and repair of each party's fiber will be performed by the respective party.

5. CFU will provide the Head End Technicians and Network Engineers required to operate the IP Video Head End. The Head End Technicians and Network Engineers will be employees of CFU and shall not have any separate rights or standing under this Agreement. Each party to this Agreement shall be invoiced monthly by CFU for their proportionate share of the salary and benefits of one Head End Technician, and two Network Engineers. All parties will pay the invoice within 30 days of receipt. The percentage of payments are provided upon Schedule A attached hereto and shall be subject to modification under paragraph 9. Both percentage and number of employees for which CFU shall be reimbursed are subject to yearly adjustment under paragraph 9 hereof.

6. In the event any party or parties to this Agreement take programming or otherwise utilize the IP Video Head End in a manner different from any other party or parties, that non-joint program or utilization will be paid for entirely by the party or parties receiving the separate programming or making the separate utilization. If non-joint program or utilization requires space at CFU head end or property, CFU reserves the right to approve or disapprove said accommodation and additional fees may apply.

7. It is agreed that capital and other financial arrangements and undertaking, shall, except as specifically provided herein, be memorialized by separate agreement of the parties.

8. CFU will administer this Agreement and the operation and maintenance of the IP Video Head End including all existing video infrastructure equipment identified in paragraph 3, which shall be in any event consistent with its past practices in the ordinary course of business, applicable law, and industry standards. CFU will be solely responsible for all decisions regarding maintenance and operation. The cost of all needed replacement or repair parts, including software and software updates, improvements or contracted outside labor fees, and an annual fee (see Schedule A) to recover the salary and benefits expense incurred in calculating and billing each parties' ownership cost will be divided in the same manner as capital contributions as may be provided by separate agreement as provided by paragraph 7 hereof or as subsequently adjusted under paragraph 9 of this Agreement, and paid by all other parties and any new or additional party or parties to CFU upon presentation of an invoice reflecting the proper percentage division of actual cost only, within 30 days. This cost sharing arrangement will be applicable only to the extent the maintenance and operation expenses are necessary for the benefit of all parties to this Agreement.

9. In November of each year, commencing November 2020, all parties to this Agreement shall each designate a representative who shall meet at CFU headquarters or by conference call to review and adjust the allocation of costs and updated technologies applicable under this Agreement. Cost allocations as adjusted will be effective January 1, 2021 and each January 1 after each said meeting thereafter. The reallocation of capital costs incurred after January 1, 2021, and salaries and benefits under paragraph 5, and repair and maintenance costs

under paragraph 8 hereof or as provided by paragraph 7 hereof will be established as the percentage of properties passed by all parties, and any additional or new party or parties of the prior June as defined in Schedule A. Estimates on Schedule A are informational and not limitations; the distribution formulas in Schedule A are binding on the parties. Schedule A may be amended as a part of the process described in this paragraph.

If by ten days after the meeting in November wherein the notification of reallocations is discussed, the parties are unable to agree on reallocations under this paragraph, then they shall mediate all outstanding disputes. Mediation shall commence upon the written notice of any member to all other members. If after notice the parties cannot agree upon a mediator, they shall each select a mediator and the mediators shall mutually select one more person to also act as mediator. If sixty days after appointment of a mediator or mediators the parties have not resolved their dispute or dispute then the parties shall select an arbitrator under Iowa Code chapter 679A, if they are unable to agree on an arbitrator within 30 days, then any party may petition the district court for appointment of an arbitrator. The arbitrator will make a decision within 90 days of selection or appointment. The parties shall accept or reject the decision of the arbitration within ten days of receipt. If the parties accept (or fail to reject) the arbitrator's decision within the time allowed, the decision shall be final and binding upon all parties on all matters in dispute. If any party rejects the arbitrator's decision, then one hundred eighty days thereafter this Agreement shall terminate as provided in paragraph 14.

10. Additional parties may join under this Agreement by adopting its terms with the consent of the governing body of all other members. New members will make an initial contribution to capital based on the percentage of properties passed in the new members' service area compared to the total number of properties passed in the service areas of all participating utilities as defined in Schedule A.

New or additional parties may be required to construct at their own expense a fiber link to CFU's designated meet point and provide equipment, appliances or appurtenances necessary to light the fiber link. Any fiber link thus constructed will be lit, managed and monitored by CFU Network Engineers under paragraphs 5 and 8 hereof. Maintenance and repair of each party's fiber will be performed by the respective party.

All additional contributions of capital from new members shall be distributed to the pre-existing members as their interests appear.

11. Additional parties may become customers of the shared IP Video Headend. Revenue from these additional parties will be shared among the current members based on their percentage of contributions.

12. No separate legal or administrative entity is created by this Agreement.

13. Parties hereto shall not engage in joint financing, but shall each be separately responsible for financing their costs and expenses under this Agreement.

14. With respect to Pella and New Hampton, this Agreement shall be effective on August 12, 2020 and continue in effect until August 12, 2025, and thereafter shall continue for periods of three years unless any party provides the others with notice of its intent to terminate, at least 1 year prior to the next termination date, in which event this Agreement shall terminate on the next expiration date. For all other parties that signed the 28E Agreement providing for joint ownership and use of certain facilities prior to 2020, the term of this Agreement is as specified in Schedule B.

If upon any termination date there are more than two parties to this Agreement and not all parties give notice of termination any party giving notice of termination will be given, within 180 days of termination, their then share of the depreciated net value of their share of the joint assets shall be as last determined under paragraph 9.

Upon final termination of this Agreement, all joint assets shall be liquidated and the proceeds from such liquidation shall be distributed to the then parties to this Agreement based upon their percentage of ownership as it appears on the date of termination as last determined under paragraph 9. CFU shall have the right of first refusal to retain all joint assets in its physical possession upon payment of the proceeds to the other parties in accordance with their percentage of ownership. Should final termination of the Agreement occur prior to or on the initial termination date of August 12, 2025 without a renewal term, each party shall be compensated for their proportionate share of the existing video infrastructure equipment, dishes, receivers and other apparatus for which a party paid an initial fee.

In the event that any member utility, or the assets of any member utility are sold, leased or otherwise transferred, or any member is dissolved or discontinued, the member being sold, leased, otherwise transferred, dissolved or discontinued shall forfeit its share of the net value of any assets as last determined under paragraph 9 above. As to such member, this Agreement terminates upon the date of such member being sold, leased or otherwise transferred, dissolved or discontinued.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the day and year set forth below.

**MUNICIPAL COMMUNICATIONS
UTILITY OF THE CITY OF
CEDAR FALLS, IOWA**

Richard L. McAlister, Board Chair

ATTEST:

Jeff Engel, Board Secretary

Date

WAVERLY COMMUNICATIONS UTILITY

, Board Chair

, Secretary to the Board

Date

**COMMUNICATIONS UTILITY OF
BELLEVUE, IOWA**

, City Administrator

ATTEST:

Abbey Skrivseth, City Clerk

Date

INDIANOLA MUNICIPAL UTILITIES

, Board Chair

ATTEST:

, Board Secretary

Date

VINTON MUNICIPAL COMMUNICATIONS UTILITY

, Board Chair

ATTEST:

, Board Secretary

Date

CITY OF PELLA TELECOMMUNICATIONS UTILITY

, Mayor

, City Clerk

Date

NEW HAMPTON MUNICIPAL COMMUNICATIONS UTILITY

, Board Chair

, Secretary to the Board

Date

SCHEDULE A
Fee Structure and Payments

Item	Fee Structure	Estimated Fees	Year	Notes	
1. IP Video Headend Capital Equipment - Includes hardware, licensing, & software					
A. IPTV Multicast	CFU	45.53%	\$668,236.40 estimated initial costs *	2020	Paid initially at completion of 28E Agreement.
	WU	12.06%			
	CUB	3.52%			
	IMU	16.99%			
	VMCU	6.20%			
	COP	11.64%			
	NHMU	4.06%			
B. Minerva Middleware	CFU	47.18%	\$201,219.46 estimated initial costs *	2020	Paid initially at completion of 28E Agreement.
	WU	12.50%			
	CUB	0.00%			
	IMU	17.61%			
	VMCU	6.43%			
	COP	12.07%			
	NHMU	4.21%			
C. Network DVR	CFU	47.18%	\$123,782.38 estimated initial costs *	2020	Paid initially at completion of 28E Agreement.
	WU	12.50%			
	CUB	0.00%			
	IMU	17.61%			
	VMCU	6.43%			
	COP	12.07%			
	NHMU	4.21%			
2. IP Video Headend Support expenses - Annual support, maintenance, labor, & licensing contracts					
A. IPTV Multicast	CFU	45.53%	\$35,537 estimated annual cost *	2020	Billed annually when invoices are paid for the support costs
	WU	12.06%			
	CUB	3.52%			
	IMU	16.99%			
	VMCU	6.20%			
	COP	11.64%			
	NHMU	4.06%			
B. Minerva Middleware	CFU	47.18%	\$37,584 estimated annual cost *	2020	Billed annually when invoices are paid for the support costs
	WU	12.50%			
	CUB	0.00%			
	IMU	17.61%			
	VMCU	6.43%			
	COP	12.07%			
	NHMU	4.21%			
C. Network DVR	CFU	47.18%	\$20,275 estimated annual cost *	2020	Billed annually when invoices are paid for the support costs
	WU	12.50%			
	CUB	0.00%			
	IMU	17.61%			
	VMCU	6.43%			
	COP	12.07%			
	NHMU	4.21%			

SCHEDULE A (continued)
Fee Structure and Payments

3. IP Video Headend Operational Labor - One headend technician and 2 network engineers					
A. IPTV Multicast	CFU	45.53%	\$28,495.00 estimated monthly to be billed by CFU to owners	2020	Billed monthly for labor to operate the IPTV headend
	WU	12.06%			
	CUB	3.52%			
	IMU	16.99%			
	VMCU	6.20%			
	COP	11.64%			
	NHMU	4.06%			
4. Use of existing CFU Owned Video Infrastructure - Dishes, receivers, etc.					
A. IPTV Multicast	CFU	45.53%	\$616,740.09 estimated initial fees *	2020	Existing CFU owned video infrastructure
	WU	12.06%			
	CUB	3.52%			
	IMU	16.99%			
	VMCU	6.20%			
	COP	11.64%			
	NHMU	4.06%			
5. Use of existing CFU TRIAD hardware from ETI - Servers and support costs					
Specifically for WU and CFU	CFU	78.48%	\$11,560.00 paid by WU for share of server WU pays their % share of hardware costs	2020	WU purchased their own Triad software, this cost is just for the servers that Triad is using at CFU
	WU	21.52%			
6. IPTV 28E Cost Allocations and Billing					
Cost allocation and billing fee	CFU	45.53%	\$833.33 set monthly fee to be billed by CFU to owners	2020	Billed monthly for labor to track, allocate and bill 28E costs to owners.
	WU	12.06%			
	CUB	3.52%			
	IMU	16.99%			
	VMCU	6.20%			
	COP	11.64%			
	NHMU	4.06%			

*Estimated fees and costs listed will be split between owners based on fee structure.

SCHEDULE A (continued)
Fee Structure and Payments

The fee structure is based on a properties passed allocation for owners electing those services listed in the schedule.

<u>Owners</u>	=		<u>Properties Passed</u>
Cedar Falls Utilities	=	CFU	18,503
Waverly Utilities	=	WU	4,901
Communications Utility of Bellevue	=	CUB	1,429
Indianola Municipal Utilities	=	IMU	6,905
Vinton Municipal Communications Utility	=	VMCU	2,521
City of Pella Municipal Telecom. Utility	=	COP	4,732
New Hampton Municipal Com. Utility	=	NHMU	1,650

Ongoing operation, replacement, maintenance or licensing fees which are not directly allocable to certain parties, but which are associated with the shared IP Video Headend operation, will be allocated among all parties based on each entities % of the combined properties passed.

Properties passed shall include all urban and rural properties within an electric service territory for electric utilities and/or within city limits for non-electric utilities taking into account the total potential customer base for the communications utility. Premises that include multiple dwelling units shall be counted by the number of units within the premise. City, utility, college and school properties count as 1 property each. The properties passed allocation will be calculated and adjusted for the next calendar year as described in paragraph 9 of this agreement.

There may be certain fees or licenses paid to 3rd parties that are based directly on subscriber counts. Fees/licenses based directly on subscriber counts are not included in Schedule A and will be allocated to the parties based on the subscriber counts.

CFU will invoice all owners for the intial, annual and monthly fees. Initial fees for new owners will be invoiced following signing of this agreement. Annual and monthly expenses will start the month each new owner turns on their first video customer.

SCHEDULE B

Participant	Original Start Date	Renewal Date	End Date
CFU	8-1-15	8-12-20	8-12-23
Waverly	8-1-15	8-12-20	8-12-23
CUB	9-1-16	8-12-20	8-12-23
IMU	4-1-18	8-12-20	8-12-23
VMCU	8-1-19	8-12-20	8-12-24
Pella	8-12-20		8-12-25
New Hampton	8-12-20		8-12-25

Meeting Date: 08/10/2020

Information

Subject

Resolution Approving Agreement between telecommunication utilities.

Information

The Board will need to consider a Resolution approving the agreement between the Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, and New Hampton Municipal Communications Utility regarding financial arrangements.

Roll call is in order.

Fiscal Impact

Attachments

Resolution Approving Agreement
Agreement

INDIANOLA MUNICIPAL UTILITIES
RESOLUTION NO. 2020- _____

RESOLUTION APPROVING THE AGREEMENT BETWEEN THE MUNICIPAL COMMUNICATIONS UTILITY OF THE CITY OF CEDAR FALLS, WAVERLY COMMUNICATIONS UTILITY, THE COMMUNICATIONS UTILITY OF BELLEVUE, IOWA, INDIANOLA MUNICIPAL UTILITIES, VINTON MUNICIPAL COMMUNICATIONS UTILITY, CITY OF PELLA MUNICIPAL TELECOMMUNICATIONS UTILITY, AND NEW HAMPTON MUNICIPAL COMMUNICATIONS UTILITY REGARDING FINANCIAL ARRANGEMENTS

WHEREAS, the Board of Trustees has approved an amended and restated agreement under Iowa Code Chapter 28E between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, and New Hampton Municipal Communications Utility providing for joint ownership and use of certain facilities and related matters; and

WHEREAS, the attached agreement is made and entered into pursuant to the amended and restated agreement of stated utilities; and

WHEREAS, the agreement sets forth financial arrangements between the stated utilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa, that the agreement between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, and New Hampton Municipal Communications Utility is hereby approved.

APPROVED this 10th day of August 2020.

Mike Rozga, Chair

ATTEST:

Jackie Raffety, Deputy City Clerk

**AGREEMENT BETWEEN THE MUNICIPAL COMMUNICATIONS
UTILITY OF THE CITY OF CEDAR FALLS, WAVERLY
COMMUNICATIONS UTILITY, THE COMMUNICATIONS UTILITY OF
BELLEVUE, IOWA, INDIANOLA MUNICIPAL UTILITIES, VINTON
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF PELLA
MUNICIPAL TELECOMMUNICATIONS UTILITY, AND NEW HAMPTON
MUNICIPAL COMMUNICATIONS UTILITY REGARDING FINANCIAL
ARRANGEMENTS**

1. This Agreement is made and entered into pursuant to the: AMENDED AND RESTATED AGREEMENT UNDER IOWA CODE CHAPTER 28E BETWEEN WAVERLY COMMUNICATIONS UTILITY, THE MUNICIPAL COMMUNICATIONS UTILITY OF THE CITY OF CEDAR FALLS, THE COMMUNICATIONS UTILITY OF BELLEVUE, IOWA, INDIANOLA MUNICIPAL UTILITIES, VINTON MUNICIPAL COMMUNICATIONS UTILITY, CITY OF PELLA MUNICIPAL TELECOMMUNICATIONS UTILITY, AND NEW HAMPTON MUNICIPAL COMMUNICATIONS UTILITY PROVIDING FOR JOINT OWNERSHIP AND USE OF CERTAIN FACILITIES AND RELATED MATTERS (“28E Agreement”) and is to be interpreted and construed in accord with said agreement.

2. This Agreement is subject to and continues prior agreements of the parties, including the following:

a. All parties agree that insurance (including responsibility for deductibles) of assets and facilities are a shared expense allocated in accord with investment in assets and shall be subject to annual readjustment under paragraph 9 of the 28E Agreement. These and other expense allocations are addressed within this Agreement and specifically in Schedule A of the 28E Agreement.

b. Except as specifically modified by this Agreement or the Amended and Restated 28E Agreement mentioned in paragraph 1 the understanding set forth in this paragraph remain valid.

3. Bellevue paid CFU \$8,986.86, the actual cost of specific equipment needed for CFU to provide additional channels to Bellevue, which CFU does not currently carry.

4. Starting August 12, 2020, Pella and New Hampton will make all payments based on the Amended and Restated 28E Agreement, this Agreement and specifically in Schedule A of the 28E Agreement as follows:

a. Pella will make a payment for IP Video headend equipment, Minerva and Network DVR of \$117,010.45 and a payment for existing CFU owned video infrastructure of \$71,788.55.

b. New Hampton will make a payment for IP Video headend equipment, Minerva and Network DVR of \$40,813.00 and a payment for existing CFU owned video infrastructure of \$25,039.65.

c. Payments from Pella and New Hampton for IP Video headend equipment, Minerva and Network DVR will be reimbursed to existing parties as follows: \$80,000.35 to Cedar Falls, \$24,054.27 to Waverly Utilities, \$6,882.84 to Bellevue, \$35,304.88 to Indianola, and \$11,581.11 to Vinton.

d. Payments from Pella and New Hampton for existing CFU owned video infrastructure will be reimbursed to existing parties as follows: \$47,889.75 to Cedar Falls, \$14,451.36 to Waverly, \$6,353.71 to Bellevue, \$21,194.56 to Indianola, and \$6,938.82 to Vinton.

**MUNICIPAL COMMUNICATIONS
UTILITY OF THE CITY OF
CEDAR FALLS, IOWA**

Richard L. McAlister, Board Chair

ATTEST:

MaraBeth K. Soneson, Board Secretary

Date

WAVERLY COMMUNICATIONS UTILITY

, Board Chair

, Secretary to the Board

Date

**COMMUNICATIONS UTILITY OF
BELLEVUE, IOWA**

, City Administrator

ATTEST:

Abbey Skrivseth, City Clerk

Date

INDIANOLA MUNICIPAL UTILITIES

, Board Chair

ATTEST:

, Board Secretary

Date

VINTON MUNICIPAL COMMUNICATIONS UTILITY

, Board Chair

ATTEST:

, Board Secretary

Date

CITY OF PELLA TELECOMMUNICATIONS UTILITY

, Mayor

ATTEST:

, City Clerk

Date

NEW HAMPTON MUNICIPAL COMMUNICATIONS UTILITY

, Board Chair

ATTEST:

, Board Secretary

Date

Meeting Date: 08/10/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs
Meeting Date: 08/10/2020

10. A. 1.

Information

Subject

After the closed session, the Board of Trustees may take action on any matter discussed in closed session.

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/10/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs
Meeting Date: 08/10/2020

10. B. 1.

Information

Subject

After the closed session, the Board of Trustees may take action on any matter discussed in closed session.

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/10/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs
Meeting Date: 08/10/2020

10. C. 1.

Information

Subject

After the closed session, the Board of Trustees may take action on any matter discussed in closed session.

Information

Fiscal Impact

Attachments

No file(s) attached.
