

## REGULAR SESSION – JANUARY 7, 2019

The City Council met in regular session at 6:00 p.m. on January 7, 2019 in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, Bob Kling, Greg Marchant, John Parker and Greta Southall.

Council member Clark moved to approve the consent agenda as follows and Southall seconded the motion. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Approval of agenda

December 18, 2018 minutes

Application – A renewal Class “C” liquor, outdoor Area and Sunday Sales Privilege for the Indianola Country Club – 1610 Country Club Road

Resolution No. 2019-01 fixing January 22, 2019 for a public hearing and first consideration to approve and authorize the sale of real property (alley) – the complete resolution may be viewed at the City Clerk’s Office

Resolution No. 2019-02 fixing January 22, 2019 for a public hearing and consideration to approve and authorize the sale of real property for development (203 W. 2<sup>nd</sup>) - the complete resolution may be viewed at the City Clerk’s Office

Resolution No. 2019-03 approving salaries (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-04 adopting a Procurement Policy For Federal Program Funding Purpose (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-05 amending the Purchasing Policy for the procurement policy for federal program funding purposes (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-06 approving Supplemental Agreement #15 to the professional services agreement for East Hillcrest Trail Connection (North 4<sup>th</sup> Street to Summerset Trail) with Snyder and Associates (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-07 approving a professional service agreement with Elder Corporation for the Concrete Crushing at the Brush Facility (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-08 approving a professional service agreement with J Pettiecord Inc. for the annual City Brush Grinding at the Brush Facility (the complete resolution may be viewed at the City Clerk’s Office)

Resolution No. 2019-09 approving a professional service agreement with J Pettiecord Inc. for the Storm Brush Grinding at the Brush Facility (the complete resolution may be viewed at the City Clerk’s Office)

Second consideration of a request from Tim Davison for the vacation and conveyance of the North/South alley between Lot 9 and Lot 10 in Block 10 East Indianola, also known as Steele and Grantham's Addition

Second consideration of a request Tim Davison to rezone the property located at 308 E. 1st

Claims on the computer printout for January 7, 2019

The re-nomination of Al Farris to the Planning and Zoning Commission – a term to begin February 1, 2019 and expire February 1, 2024 – was approved on a motion by Clark and seconded by Southall. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: Whereupon the Mayor declared the motion carried unanimously.

The following items were discussed regarding the draft Rules of Procedure:

- The wording of the last two paragraphs on page 14 of the document “elected officials including the Mayor, exercise no power over city employees. It is not the duty of the elected officials to involve themselves in employee matters. Should elected official be contacted regarding an employee matter, he/she shall refer the concern to the City Manager.” Mayor Shaw stated this contradicts Chapter 15.02(1) of the Code of Ordinances and the Iowa Code.

Also the following, “When contacted by a constituent regarding any city concern/complaint, elected officials must contact the City Manager so that appropriate staff can be involved in the process. If a personal visit is requested by the constituent, no elected official should make this visit without a staff person from the appropriate department.

Council member Gezel and Clark requested the word “must” to be removed

- The length of any meeting shall be limited to one and one-half hours – page 4
- Citizens shall be limited to three minutes speaking time per item – page 9 – (requested it be three to five minutes)
- Processing of the Mayor and City Council mail – page 10 – Mayor Shaw will send the letter from the General Post Master to the City Attorney
- Page 5 – Special meetings should state “Special meetings will be set by the Mayor, ~~City Manager~~, or at least four (4) Council Members
- Page 11 – Special Committees – adding language that the special committees would not have a quorum
- Page 7 – Clarification on who defines the following: “avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate: We may disagree, but we will be respectful of one another, All comments will be directed to the issue at hand, Personal attacks will not be tolerated.” Any councilperson may raise the issue of indecorous language but typically the Presiding Officer is the person who determines whether such language has been used.
- Page 3 – who approves the Council Agenda prior to it being distributed to the Mayor and City Council. The same procedure will apply – the City Manager and City Clerk shall compile the agenda, it will then be e-mailed to the Mayor for his review and approval.

The City Council Policy and Administrative Committee will re-word the policy as stated above and bring it back to a future council meeting for discussion.

A public hearing was held to consider the sale of 400 E. Euclid to A.J. Nelson. There were no objections either oral or written. A motion was made by Marchant and seconded by Gezel to adopt the following resolution entitled, “RESOLUTION MAKING FINAL DETERMINATION ON SALE OF INTEREST IN REAL PROPERTY TO A. J. NELSON.” On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-10  
RESOLUTION MAKING FINAL DETERMINATION ON SALE OF INTEREST IN REAL  
PROPERTY TO A. J. NELSON

(The complete resolution may be viewed at the City Clerk's Office)

Mayor Shaw discussed the Memorial Rock to Honor & Heal all Veterans, anchored by the Warren County Freedom Rock and which is placed at Warrior Run in Norwalk, Iowa. It was the consensus of the Council to have Michael Foss attend a Council Meeting to present additional information regarding their donation request.

It was moved by Marchant and seconded by Parker to postpone the Indianola Hometown Pride Committee By-Laws for discussion at the January 22, 2019 City Council meeting. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling and Marchant. NAYS: Clark. Whereupon the Mayor declared the motion carried.

Finance Director Andy Lent updated the Mayor and Council on the FY 20 Budget process.

A motion was made by Marchant and seconded by Parker to receive and file correspondence of the weekly updates dated December 14, 21 and 28, 2018 from Ryan Waller, City Manager. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Meeting adjourned at 7:42 p.m. on a motion by Marchant and seconded by Parker.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk