

City of Indianola - Regular Session – February 16, 2021

The Indianola City Council met in regular session at 6:00 p.m. on February 16, 2021 in the City Hall Council Chambers. Mayor Pam Pepper called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Bob Kling, and Mayor Pepper and via Zoom Gwen Schroder and Greg Marchant. Absent: Greta Southall

Karley Smith and Carter Mahlstadt, Mayor's Youth Council members, were also in attendance.

Item 5E, Resolution 2021-033 setting a Public Hearing for March 23, 2021 for a request from Brad Ross for approval of an amendment to Chapter 165, regarding warehouses was pulled from the consent agenda on a request from Mr. Ross.

Council Member Kling moved to approve the consent agenda and Parker seconded the motion. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of agenda
- Claims on the computer printout for February 16, 2021.
- Resolution 2021-032 approving monthly transfers.
- February 1, 2021 Minutes.
- Consideration of a renewal Class C Liquor License with Sunday sales and outdoor service privileges for Frerichs & Zeitz, LLC, DBA Z's Eatery and Draught Haus, located at 1501 North 1st Street.
- A renewal Class E liquor license with Class B wine permit, Class C beer permit and Sunday sales privileges for Casey's General Store #2097, located at West 2nd Avenue.
- Approval of a noise permit for Simpson College's Festival of Short Plays.
- Approval of Pay Application Number 8 for the Water Resource Recovery Facility from Williams Brothers Construction Inc in the amount of \$1,057,236.82.
- Resolution 20201-034 accepting final completion of the Quail Meadows 3 Lift Station and approving Change Order Number 1 and Pay Application Number 9.
- Resolution 2021-035 determining property to be surplus, authorizing sale of property and approving the purchase of a truck and plow for the Parks Department in an amount not to exceed \$28,325.
- Third and final consideration of an Ordinance amending Chapter 151 of the Code of Ordinances of the City of Indianola, making certain amendments to the adopted Residential Code.
- Resolution 2021-036 naming depositories.
- Resolution 2021-037 accepting and approving a lease supplement to the master lease agreement between the City of Indianola and USCOC of Greater Iowa, LLC.
- Approval of Urban Revitalization Designations.
- Resolution 2021-038 approving salaries.

City Treasurer Doug Shull provided the Council with the September 2020 Treasurer's Report. Council Member Parker moved to receive and file the report and Hulen seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Hulen moved and Parker seconded to receive and file the EMS billing activity report for September 2020. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Robert Endriss of Denman and Company presented the Fiscal Year 20 Audit.

Council Member Parker stated the Greater Des Moines Convention and Visitor's Bureau has been working on their budget and increasing marketing strategies to Iowa residents.

Council Member Kling provided a legislative update from the Metro Advisory Board.

It was moved by Kling and seconded by Parker to receive and file the Bravo Greater Des Moines annual audit for Fiscal Year 20. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Mayor Pepper stated she has attended several Warren county area meetings including a second Human Rights Commission meeting with Council Member Southall.

Mayor Pepper read Resolution 2021-039 celebrating February 2021 as Black History Month. The resolution was approved on a motion by Parker and seconded by Kling. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Hulen moved to approve the appointment of Melanie Hundertmark to serve on the Library Board for a term beginning immediately and ending on July 1, 2022 and Parker seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council Member Parker moved to open the Public Hearing on proposed public improvements to Moats Park and Kling seconded it. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously. Parks and Recreation Director Doug Bylund explained the need for improvements and the proposed building design. No other public comments were offered, and the Deputy City Clerk reported no written comments had been submitted.

It was moved by Parker and seconded by Hulen to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Resolution 2021-040 approving the plans, specifications, form of contract and estimate of costs on the proposed public improvements to Moats Park Restrooms was introduced on a motion by Kling and seconded by Parker. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Hulen moved to open the Public Hearing on the third budget amendment and Parker seconded it. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously. City Clerk/CFO Andrew Lent stated the budget amendment is for including the pass-through health insurance internal service fund in the

budget; amending the refinancing of debt service into the budget; and adding replacement costs of a traffic signal controller. No other public comments were offered, and the Deputy City Clerk reported no written comments had been submitted.

It was moved by Parker and seconded by Hulen to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

It was moved by Kling and seconded by Parker to approve Resolution 2021-041 approving the third budget amendment for Fiscal Year 21. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The Public Hearing on the maximum property tax dollars for the Fiscal Year 22 budget was opened on a motion by Parker and seconded by Hulen. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously. Lent gave a presentation on the Fiscal Year 22 budget. No other public comments were offered, and the Deputy City Clerk reported no written comments had been submitted.

It was moved by Parker and seconded by Hulen to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Schroder left the meeting due to internet connection issues.

Council agreed to cap civic funding requests for the Fiscal Year 22 budget at \$40,000 and directed the executive committee to discuss how to handle these requests in the future. The proposed amounts are as follows: Des Moines Metro Opera \$5,000; Concert Association \$500; Keep Indianola Beautiful \$6,000; National Balloon Classic \$5,000; Indianola Chamber \$5,000; Greater Des Moines Partnership \$7,500; ICYF (Helping Hand) \$5,000; Warren Co Fair \$2,500; Dollars for Scholars \$500; Heal House \$3,000.

Resolution 2021-042 setting a Public Hearing on the maximum property tax dollars for the City of Indianola's FY22 budget was introduced on a motion by Kling and seconded by Parker. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The Public Hearing on the authorization of a loan and disbursement agreement was opened on a motion by Parker and seconded by Hulen. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously. Lent stated that the amendment to the 2017 SRF loan was to reimburse the City for the pavers installed in the 2018 Clinton Avenue project and to put a street sweeper attachment that will clean those pavers as well as the ones that will be installed in the Square Streetscape project. No other public comments were offered, and the Deputy City Clerk reported no written comments had been submitted.

It was moved by Hulen and seconded by Parker to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Hulen moved to adopt Resolution 2021-043 instituting proceedings to take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$100,000 Sewer Revenue Capital Loan Notes. Council Member Parker seconded the motion. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Resolution 2021-044 amending the original Resolution, approved on November 6, 2017, said Resolution Approving and Authorizing a Loan and Disbursement Agreement with the Iowa Finance Authority and Authorizing and Providing for the Issuance of Sewer Revenue Capital Loan Notes, Series 2017, in order to provide for the funding of a sponsored project under the term of a new Series 2017 Note in the principal amount of \$3,141,701.95, which includes approval of a supplemental tax exemption certificate was introduced on a motion by Parker and seconded by Hulen. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Kling moved to adopt Resolution 2021-045 approving and authorizing a form of Loan and Disbursement Agreement by and between the City of Indianola, Iowa and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$15,274,000 Taxable Sewer Revenue Capital Loan Notes, Series 2021, of the City of Indianola, Iowa, under the provisions of the Code of Iowa, and providing for a method of payment of said Note and Parker seconded. On roll call, the vote was AYES: Hulen, Parker, Kling and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Public Works Director Akhilesh Pal stated membership in Buy Board will allow the City to purchase items at a lower rate. Buy Board is a cooperative purchasing group. In accordance with the City's purchasing policy, purchasing from a government cooperative group is an exemption to the requirement to receive quotes or bids. The purchase of a new dump truck is included in the FY22 capital improvement plan. Council Member Schroder rejoined the meeting.

It was moved by Parker and seconded by Kling to approve Resolution 2021-046 authorizing membership in the Buy Board Cooperative Purchasing System. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously

Resolution 2021-047 authorizing the purchase of a new single axle dump truck for the Public Works Department in an amount not to exceed \$161,103.81 was introduced on a motion by Hulen and seconded by Parker. On roll call, the vote was AYES: Hulen, Parker, Kling, Schroder and Marchant. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

City Manager Ryan Waller stated staff has worked with external partners on SUDAS. Due to some minor tweaks that are needed, it was recommended that the resolution approving SUDAS be postponed to the March 1 meeting. Hulen moved to postpone approving a resolution adopting the 2021 City of Indianola Supplement to the Statewide Urban Design and Specifications to the March 1 Council meeting and Kling seconded. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

City Manager Waller reported there is a virtual tour and survey for the community to take in order to assist City officials in their vision for the future Public Safety and Library/City Hall facilities. Council Members discussed the urgent need for larger and safer working spaces for first responders.

Parker moved and Kling seconded to receive and file correspondence from January 29 and February 5, 2021 weekly updates provided by City Manager, Ryan Waller. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Meeting adjourned at 7:23 pm on a motion by Parker and seconded by Hulen.

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Pam Pepper, Mayor

ATTEST:

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Andrew J. Lent, City Clerk/CFO