

**Indianola Public Library  
Board of Trustees Meeting Minutes  
February 9, 2021**

**(This meeting was held remotely using Zoom due to the COVID-19 pandemic. The meeting was made open to the public via reserved space at the IPL and following social distancing guidelines as well as a public comment form.)**

**Present:** Library Director Michele Patrick, Cyd Dyer, Colleen Willmott, Andy Brittingham, and Emmett Konrad, Sally Van Dorin and Betsy Freese. **Absent:** Tom Smith

The meeting was called to order by President Betsy Freese at 5:30 p.m.

There were no public comments.

The agenda was approved without change (motion Cyd Dyer; second Andy Brittingham).

The minutes from the January 12, 2021 meeting were approved (motion Sally Van Dorin; second Andy Brittingham).

The minutes from the February 1, 2021 meeting were approved (motion Andy Brittingham; second Cyd Dyer).

**Financial Report:** Approve Monthly Claims: Motion by Cyd Dyer and seconded by Sally Van Dorin to approve the monthly claims. Motion approved. (Note: Trustee signatures will be added to approved invoices at a later date).

Monthly Financial Reports were reviewed (motion Cyd Dyer; second Andy Brittingham). Motion approved.

**Director's Report:** Michele indicated that the Adult Services Librarian position had been advertised again, and that she feels positive about the pool of applicants.

The library is withdrawing from the digitizing and indexing of the newspaper microfilm for the Record Herald and New Virginian from 1924-1982 that has been previously discussed.

The library is the recipient of \$1,600 in memorial gifts in honor of Earlene Ginter to be used to purchase books.

On Wednesday, February 3, the library opened to walk-in traffic, a limited number of study tables and computers are available with no appointments. Curbside services will continue.

Monthly Statistics: Monthly statistics were reviewed.

**Old Business:** Building Update: The next Steering committee meeting will be held at the end of February. Surveys are set to go out to the Trustees, Friends and the public. A virtual tour of the facilities will also be available.

**New Business:**

Betsy Freese resigned from the Board of Trustees due to moving outside of city limits. The Trustees thanked her for her service on the Board. A replacement will need to be appointed by the Mayor and approved by the City Council.

Due to the resignation officer vacancies needed to be filled to serve through July 2022.

Andy Brittingham was nominated for President (motion: Betsy Freese, second: Sally Van Dorin) and Colleen Willmott was nominated as Vice-President (motion: Andy Brittingham, second: Sally Van Dorin) and were approved. Colleen will serve as both Vice-President and Secretary.

**Friends Report:** Friends met on January 19<sup>th</sup> and discussed the budget for 2021 and bank representatives. Breakfast with Dr. Seuss has been cancelled, and instead allocated money to the Children's Librarian to provide goodie bags.

**Trustees Comments:** There was discussion of the board priorities in terms of the building project.

The meeting was adjourned at 6:30pm. (motion: Emmett Konrad; second: Sally Van Dorin)

Secretary,

Colleen Willmott