

BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – JUNE 10, 2019

The Board of Trustees met in regular session at 5:30 p.m. on June 10, 2019 in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond (via phone) and Mike Rozga. Absent: Deb White and Adam Voigts.

A motion was made by McClymond and seconded by Forbush to approve the amended agenda. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for May 20 and June 3, 2019

Minutes from May 13 and 20, 2019

Combined Electric, Water and Communications Utilities Action Items

Melissa McCoy, HR Director, spoke regarding the HRA reimbursements. It was moved by McClymond and seconded by Forbush to authorize a deadline of June 30, 2020 for employees and retirees to submit their HRA reimbursement. Funds not recouped by June 30, 2020 will then be paid out to the employee or retiree as a lump sum payment. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The following resolutions entitled, “RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE INDIANOLA MUNICIPAL UTILITIES BEGINNING JUNE 23, 2019” (Non-union and union employees) were approved on a motion by McClymond and seconded by Forbush. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolutions for non-union and union employees duly adopted.

RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE  
INDIANOLA MUNICIPAL UTILITIES BEGINNING JUNE 23, 2010

(The complete resolution may be viewed at the City Clerk’s Office)

Electric Utility Action Items

General Manager Tom Gaffigan presented the updated policy and guidelines for Interconnection for Parallel Installation and Operation of Small (25kW-DC or less) and Large (greater than 25kW-DC) Customer-Owned Renewable Electric Generating Facilities. A motion was made by McClymond and seconded by Forbush to approve the updated policy and guidelines. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Kelly Needles and Emily Rice presented a new IMU Energy Efficiency Program recommendations.

The following resolution entitled, “A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE SCADA PROJECT AND RELEASE OF RETAINED FUNDS” was approved on a motion by McClymond and seconded by Forbush. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-310  
A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE SCADA PROJECT  
AND RELEASE OF RETAINED FUNDS

(The complete resolution may be viewed at the City Clerk’s Office)

The following resolution entitled, "A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE 2018 RTU WESTSIDE SUBSTATION RTU PROCUREMENT PROJECT AND RELEASE OF RETAINED FUNDS" was approved on a motion by McClymond and seconded by Forbush. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-311  
A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE 2018 RTU WESTSIDE  
SUBSTATION RTU PROCUREMENT PROJECT  
AND RELEASE OF RETAINED FUNDS

(The complete resolution may be viewed at the City Clerk's Office)

Electric Utility Informational Items – General Manager Tom Gaffigan updated the Board regarding the MEAN meeting.

Water Utility Action Items

It was moved by McClymond and seconded by Forbush to approve the notification from Warren Water as required by law to service 16058 Hwy 92. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Change order #1 in an amount of \$9,375.00 for the Softening and Re-carbonation Tank Re-coating Project was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items – no items were presented.

Communications Utility Action Items

A motion was made by McClymond and seconded by Forbush to approve the following resolution entitled, "RESOLUTION ACCEPTING FINAL COMPLETION OF THE 2018 TELECOMMUNICATION UTILITY RENOVATION OF EXISTING LINE SHOP HUT PROJECT AND RELEASE OF RETAINED FUNDS." On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-311(A)  
RESOLUTION ACCEPTING FINAL COMPLETION OF THE 2018 TELECOMMUNICATION UTILITY  
RENOVATION OF EXISTING LINE SHOP HUT PROJECT AND RELEASE OF RETAINED FUNDS

(The complete resolution may be viewed at the City Clerk's Office)

Board member McClymond moved and Forbush seconded to approve the following resolution entitled, "RESOLUTION AMENDING MUNICIPAL COMMUNICATION RESIDENTIAL UTILITY RATES AND CHARGES." On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-312  
RESOLUTION AMENDING MUNICIPAL COMMUNICATION RESIDENTIAL  
UTILITY RATES AND CHARGES

(The complete resolution may be viewed at the City Clerk's Office)

McClymond moved and Forbush seconded to approve the following resolution entitled, "RESOLUTION AMENDING MUNICIPAL COMMUNICATION COMMERCIAL UTILITY RATES AND CHARGES." On roll

call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-313  
RESOLUTION AMENDING MUNICIPAL COMMUNICATION COMMERCIAL  
UTILITY RATES AND CHARGES

(The complete resolution may be viewed at the City Clerk's Office)

Change order #1 from Bear Communication for the 2018-2019 Drop Installation was approved on a motion by McClymond and seconded by Forbush. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items - Kurt Ripperger, Telecommunications Superintendent, reported on the Communications Utility Informational Items.

Combined Electric, Water and Communications Utilities Informational Items – no items were presented.

Other Business

McClymond moved and Forbush seconded to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required or potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously.

A motion was made by McClymond and seconded by Forbush to return to regular session. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously.

The following resolution entitled, "RESOLUTION ESTABLISHING MUNICIPAL COMMUNICATIONS UTILITY METRO ETHERNET SERVICES MONTHLY RATES AND CHARGES" was approved on a motion by McClymond and seconded by Forbush. On roll call the vote was, AYES: Forbush, Rozga and McClymond. NAYS: None. ABSENT: White and Voigts. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-314  
RESOLUTION ESTABLISHING MUNICIPAL COMMUNICATIONS UTILITY METRO ETHERNET SERVICES  
MONTHLY RATES AND CHARGES

(The complete resolution may be viewed at the City Clerk's Office)

Meeting adjourned at 6:50 p.m. on a motion by McClymond and seconded by Forbush.

---

Mike Rozga, Chairperson

---

Diana Bowlin, City Clerk