



December 13, 2019

COMMUNITY DEVELOPMENT

«NAME»
«COMPANY»
«ADDRESS»
«CITY», «STATE» «ZIP»

The purpose of this letter is to invite you to the 2nd Annual Indianola Contractors/Developers Breakfast Meeting on **Thursday, January 16, 2020 from 7:00 AM to 8:00 AM**. This meeting will take place at the **Indianola Activity Center, located at 2204 West 2nd Avenue**.

The focus of this meeting is to share some items concerning the department, but more importantly to solicit your input. During this meeting, we will discuss proposed updates to the City's building, fire, mechanical, electrical, plumbing, and fuel gas codes, as well as proposed additions of liquefied petroleum gas codes, energy conservation codes, and property maintenance codes. These codes have all been reviewed by the Central Iowa Code Consortium, and recommendations for local amendments have been made. For information on the proposed code updates, please visit: <https://www.indianolaiowa.gov/841/Code-Updates>

We will also discuss proposed updates to the City's fee schedule for various permit and development applications. As our department looks to build their budget for the next upcoming fiscal year, increases in various permits and development applications are proposed.

To RSVP for this meeting, please contact the Indianola Community Development Department at (515) 961-9430 or by e-mail at comdev@indianolaiowa.gov. We ask that you please **RSVP by Monday, January 13, 2020**.

If you are unable to attend the meeting, and would like to discuss any of these items further or provide comments, please do not hesitate to contact me at (515) 962-5276 or at cdissell@indianolaiowa.gov.

Sincerely,

Charlie E. Dissell, AICP
Director of Community & Economic Development
City of Indianola